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Governor

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Lt. Governor

State of New Jersey
DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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MATTHEW J. PLATKIN
Acting Attorney General

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Chief Administrative Officer

February 14, 2022
NOTICE OF JOB VACANCY
#22-110

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Deputy Bureau Chief)

SALARY: \$91,134.87 to \$132,123.93

LOCATION: Division of Criminal Justice
Financial & Cyber Crimes Unit
Trenton, Hamilton, Cherry Hill or Whippany, NJ
Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: One (1) – Location preference required.

DUTIES: Under administrative direction of the Bureau Chief, Deputy Director, Director of the Division of Criminal Justice (the “Division”), or other executive officers in the Division or Department of Law and Public Safety (“LPS”), the Deputy Bureau Chief assists the Bureau Chief with management and oversight of the Financial and Cyber Crimes Bureau (the “Bureau”), which investigates and prosecutes a variety of cases including, white collar crime, money laundering, anti-trust matters, asset forfeiture, as well as the growing threat of computer crimes, ranging from a heavy volume of child sexual abuse cases to highly technical intrusion cases. The Deputy Bureau Chief will focus on supervising prosecutions and investigations concerning various technology-based crimes, including network intrusions, denials of service, malware, and other forms of cyber-attacks; child exploitation crimes, including those who traffic in images of child sexual abuse; investigations of online predators; child trafficking and related offenses; and will work closely with the New Jersey State Police and the 21 County Prosecutors’ Offices. The Bureau works directly with the State Police Internet Crimes Against Children Unit and other task forces, including participating in the New Jersey Internet Crimes Against Children Task Force. The Deputy Bureau Chief supervises and/or represents State departments or other entities prescribed by applicable statutes in litigation matters; plans, develops, organizes, and supervises the work programs concerned with detection and prosecution of criminal activities; interprets and enforces laws, regulations, and other official instrumentalities; and coordinates all investigatory/legal activities with other State entities, federal, and local jurisdictions. The Deputy Bureau Chief is responsible for managerial and oversight responsibilities of the Bureau; authors and reviews search warrants, communication data warrants, communications information orders, prosecution memoranda, plea memoranda and cooperation agreements; assigns cases to Deputy Attorneys General; oversees case reviews; authors performance assessments of all staff; assists attorneys in trial preparation; oversees Bureau initiatives and trainings; maintains effective communication with the Bureau Chief and Division leadership; serves on various task forces and working groups for the Division or LPS; works on special projects and initiatives; and performs other related work as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver’s license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with excellent written and oral advocacy skills; direct experience in drafting and oversight of search warrants, communication data warrants and communications information orders; previous trial experience; prosecution experience specifically related to cyber-crimes; demonstrated ability to multi-task and work effectively with a broad cross-section of stakeholders; and excellent time management.

RESUME NOTE: Eligibility determinations are based upon the information presented in resumes only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #22-110 with desired location preference, a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of February 28, 2022. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents must be sent to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

